



Minutes of the Committee Meeting

Held at 6:30 pm on 15th March 2021

Zoom Meeting

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Noyes, Keith Samuel	Co-chair	Present	
4	Ms. Ng, Pui Shan	Hon. Secretary	Present	
5	Ms. Ngai, Choi Fung, Phoebe	Hon. Treasurer	Present	
6	Ms. Deng, Manshu	Parent Member	Present	
7	Ms. Wan, Ting	Parent Member	Present	
8	Ms. Tsui Wai Sze	Parent Member	Present	
9	Ms. Fung, Wing Yan Florence	Parent Member		AWA
10	Ms. Selarka, Karishma Viral	Parent Member	Present	
11	Ms. Bannerji Devina	Parent Member	Present	
12	Mr. Tam, Manon	Parent Member		AWA
13	Ms. Richter Kelly Rae Marie	Teaching Staff Member		AWA
14	Ms. Ventura, Concettina	Teaching Staff Member	Present	
15	Ms. Nicolle, Julie Lynne	Teaching Staff Member	Present	
16	Ms. Virginia, Zeng	RAPT Administrator	Present	

Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	
2	Co-chairperson's report	<p>1. Having received a lot of complaints from the parents to the Committee of RAPT, it was discussed the role of RAPT.</p> <p>a. Having around 2,000 students, RAPT represents the 4,000 parents of RCHK</p> <p>b. Having no social events to get to know each other due to the pandemic, it led to the situation that RAPT was being put at the front line to all the complaints and questions about the school.</p> <p>c. For the co-chairs It was advised to consult the Principal immediately to avoid delayed responses. Principal tries the best to be visible to everyone by welcoming students everyday at the school entrance. To avoid RAPT being caught in the middle often, it was advised that parents come to speak to the Principal directly.</p> <p>d. Teachers from RAPT also facilitate in getting our messages to students. Coffee mornings are good channels for parents to voice out concerns.</p> <p>2. Bus Companies conflicts:</p> <p>a. Regarding a series of conflicts among parents and bus companies, the Principal said that the School didn't have a contract with the bus companies.</p> <p>b. For the parents who did not pay fee in Dec to Feb, their services were being terminated and need three months to reinstate. This causes a huge trouble in arranging their kids to school.</p> <p>c. Responses from Kwun Chung included the fixed cost like insurance and employee which make them unable to further reduce the fee.</p>		
3	Treasurer's report	<p>For funding activities, if we fund over 100,000, there would be a deficit, yet there was a reserve brought forward from last year.</p> <p>Administrator being part time leads to savings from staff cost. Some admin</p>		

		<p>and finance works were taken by Phoebe.</p> <p>There being still no budget set up for funding requests, it would still be considered case by case.</p> <p>Current reserve is 1.4M carried over.</p> <p>For funding 568,000, surplus would decrease to 800,000.</p>		
4	Principal's report	Four ESF schools were closed at this moment. IB exams and diploma exams were allowed to be on campus by EDB.		
5	Administrator report	HKD3,880 was raised from a previous second-hand uniform sale. Next sale would be on March 18-19. House bears and house key chains would also be sold at the same time.	Virginia	
6	Coffee Morning	<p>1. It was reported by Manshu that the previous Coffee morning on February 23 was about lower Primary distance learning. All the Primary leadership team presented with the practical tips. Pdf with QR code was made to share in case interested parents failed to join. 40 parents joined the meeting. While offering parents to ask questions, it complained about the arrangement of Y1 completely returning to school only.</p> <p>2. Next topic would be Chinese learning journey.</p>	Manshu	
7	Funding Request	<p>1. EPDM floor in front of the coffee shop (FDD project): 75,000</p> <p>2. New flooring at the central playground (FDD project): partial funding $\frac{1}{3}$ = HKD 333,000</p> <p>3. Biodigester (CAS project): 160,000</p> <p>After discussion and voting, it was decided that all above funding requests were passed.</p>		
8	Activities Report	<p>1. Joyful fruit month:</p> <p>a. Games be prepared for primary students, teachers to talk about fruits and nutritions, fruits demonstration, cookies workshop offered</p> <p>b. Photo competition similar to last year. Fruit baskets are offered to winners.</p> <p>c. Activities scheduled on April 19-23.</p>		

		<p>d. There have been fruit programmes for Y9 already and will try to roll around that time.</p> <p>e. details to be announced after easter break</p>		
9	AOB	<p>1. Ideas were collected from some students from Y9-11 about what they would like to learn.</p> <p>a. life skills like budgeting, writing CV, finances. RE: They are already in the PSE curriculum where Business teachers would teach in Y9-11.</p> <p>b. how to find and pay taxes RE: Students are from various countries where taxes are more complicated in some jurisdictions.</p> <p>c. How to get a job</p> <p>d. Positive mental health, sense of self-worth, strategy to feel better and cope with situation RE: all included in PSE</p>		