

# RENAISSANCE COLLEGE

## Nov 2023 to Jan 2024 Meal Set Enrollment Form

### Year 2



To avoid unnecessary delay in the processing of your child's lunch program, please include the student's first, middle and last names (with preferred names), as well as the grade and class on the form below. It is also recommended to include this information on the back of your cheque.

**Please note below :**

- 1) Nov 10th - 3 Way Conference
- 2) Dec 11th - School Holiday confirmed by EDB
- 3) Dec 15th - Noon Release, no lunch will be provided.
- 4) Dec 16th 2023 - Jan 7th 2024 Christmas & New Year Holidays.

<http://www.rchk.edu.hk/cafeteria/>

**Payment Method:**

**To School or By Post:** Please make the cheque payable to "Compass Group Hong Kong Ltd." send it to the Primary School Office or Cafeteria Cashier directly along with the payment, or by mail to "Renaissance College, G/F Cafeteria, No.5 Hang Ming Street, Ma On Shan, NT, Hong Kong SAR" or pay at the Cafeteria Cashier directly by cash. If parents have any enquires, please send an email to: [sallyliu@compass-hk.com](mailto:sallyliu@compass-hk.com) or call RCHK Cafeteria 3556-3583

**PPS:** We accept PPS payment for meal enrolment. With PPS, you can make payment by using a touch-tone phone or via the Internet. Our PPS Merchant Code: **9737** and Merchant Name: **Compass Group Hong Kong Ltd.** To get your PPS Bill Account Number, you have to email the school name, student full name and student class to [finance@compass-hk.com](mailto:finance@compass-hk.com), and we will email the PPS Bill Account Number to you as soon as possible. Please allow two working days for payment transaction to be processed. Regarding PPS payment enquires, please send an email to : [finance@compass-hk.com](mailto:finance@compass-hk.com) or [finnacheng@compass-hk.com](mailto:finnacheng@compass-hk.com) or call RCHK Cafeteria 3556-3583

**Student Details :**

Name: \_\_\_\_\_ Year: \_\_\_\_\_ Class: \_\_\_\_\_

Contact No: \_\_\_\_\_ Email Contact: \_\_\_\_\_

Name of Bank: \_\_\_\_\_ Cheque no: \_\_\_\_\_ PPS Payment Date: \_\_\_\_\_

PPS Payment Reference # : \_\_\_\_\_ (please also return this form even if you chose PPS)

**\*\*\* Submission of the form means that parents will purchase and prepay lunch for the entire month (specific days cannot be selected)**

Meal Set Plan for Year 2 Students				
	Monday to Friday :	( 48 - 3 )	days x HK\$ 32.50	= \$1,462.50
* <b>Deduction (Class Suspension - 3 days):</b> School closed due to inclement weather on Sept 01st, 8th & 14th 2023.				

Meal Set Plan for Year 2 Students ( Deduction of Absent days )				
	Monday to Friday :	[ ( 48 - 3 ) days - ( ) days ]	x HK\$ 32.50	= \$
* <b>Deduction (Class Suspension - 3 days):</b> School closed due to inclement weather on Sept 01st, 8th & 14th 2023.				
** Deduction: Last period absent days: _____				

**NOTE:** Please contact the onsite Chartwells team directly ( email to: [sallyliu@compass-hk.com](mailto:sallyliu@compass-hk.com) ) prior to 0900am if your child is going to be absent on an enrolled date to ensure we can credit your account. We may not be able to credit or refund at a later date if we have no record of your notification. If RCHK is closed due to inclement weather (Typhoon, Black Rain, etc.) or due to EDB instruction (i.e. influenza outbreak) prior to 7:00am, all enrollments will be credited to the next enrollment term. If the school is forced to close after 7:00am, we cannot guarantee refund or credit of enrollment amount.

**\*\*\* Please check the menu from school website: <http://www.rchk.edu.hk/cafeteria/> and fill up your meal choices ( A / B / C ) in the Blanks.**

Nov - 2023				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10 X
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
TOTAL: 21 DAYS				

Dec - 2023				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11 X	12	13	14	15 X
18 X	19 X	20 X	21 X	22 X
25 X	26 X	27 X	28 X	29 X
TOTAL: 9 DAYS				

Jan - 2024				
Mon	Tue	Wed	Thu	Fri
1 X	2 X	3 X	4 X	5 X
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
TOTAL: 18 DAYS				

Please send back this form by post mail or walk in **the latest by Oct 20th, 2023 Friday.**

Please be reminded to write your child's name, class & contact No. on the back of the cheque and STAPLE it with the form