



Minutes of the Committee Meeting

Held at 6:30 pm on 25th April 2022

Zoom meeting

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Selarka, Karishma Viral	Parent Member	Present	
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member		AWA
10	Ms. Dhillon Jacqueline Karen	Parent Member		AWA
11	Ms. Bannerji, Devina	Parent Member	Present	
12	Ms. Helena Chan Ming Tak	Parent Member	Present	
13	Mr. Anthony Craig Hollis	Parent Member	Present	
14	Ms. Richter Kelly Rae Marie	Teaching Staff Member	Present	
15	Ms. Ventura Concettina	Teaching Staff Member	Present	
16	Ms. Sandy Wong	RAPT Administrator	Present	

Minutes				
#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> 1. Introduction and welcome new RAPT Administrator Sandy Wong, who joint us on 19 April, 2022. 2. Second-hand uniform sale is planned to be held on 10-11, May on campus. 		Audrey Mah & Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> 1. Cedric already obtained the bank account access right, and checked the current balance - it is around HK\$1.7m. 2. Going to wrap up the Finance Book for coming audit. 		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> 1. It is an excitement to see all students back to school on 19 April, 2022. 2. There is no restriction for students to attend PE & Music lessons. 3. For after school ECA, wearing masks and completing double vaccination are required. 4. Y13 exams will be followed by Y11 exams. 		Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> 1. There are 6 students with outstanding RAPT fees, Sandy will follow up accordingly. 		Sandy Wong
6	Coffee Morning	<ol style="list-style-type: none"> 1. Primary Chinese Curriculum workshop is scheduled to be held on 13 May via Zoom, Ms. Jenny Chen will coordinate the presentation about Primary Chinese curriculum. 2. Irene will invite parents to post their questions to Padlet prior to the Coffee morning. 		Irene Wang
7	Funding Request	<ol style="list-style-type: none"> 1. Nil 		All

8	Activities Report	<ol style="list-style-type: none"> 1. Joyful Fruit Day competitions will be extended until 13 May. 2. On-campus Joyful Fruit Month-themed events will be planned with help from Secondary school students. 		Tracy Tsui
9	RAPT 2022/23 Budget	<ol style="list-style-type: none"> 1. Sharing the latest actual expenses vs 2021/22 budget. 2. Presenting proposed RAPT 2022/23 budget planning. 3. Confirmation of the proposed 2022/23 budget proposal. 	Approved	Cedric Ng All
10	AOB	<ol style="list-style-type: none"> 1. Next meeting is scheduled on 16 May. 		All