



Minutes of the Committee Meeting  
Held at 6:30 pm on 20th January 2020  
The Boardroom, 5th floor, Renaissance College

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio		AWA
2	Ms. Natasha Williams	Representing Dr. Brown	Present	
3	Mr. Tanna, Mehul Girishbhai	Co-chair (Acting)	Present	
4	Ms. Tse, Yvonne	Co-chair (Acting)	Present	
5	Ms. Ngai, Choi Fung, Phoebe	Hon. Treasurer	Present	
6	Ms. Deng, Manshu	Hon. Secretary	Present	
7	Ms Mah, Audrey Kwai Yee	Parent Member	Present	
8	Ms Chan, Ming Tak, Helena	Parent Member	Present	
9	Ms. Lee Sze Wai Selia	Parent Member	Present	
10	Ms Fung, Wing Yan Florence	Parent Member	Present	
11	Ms. Lam, Tsz Fung, Keith	Parent Member		AWA
12	Mr. Noyes, Keith Samuel	Parent Member	Present	
13	Mr. Tam, Manon	Parent Member	Present	
14	Ms Richter, Kelly Rae Marie (Anderson)	Teaching Staff Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Nicolle, Julie Lynne	Teaching Staff Member	Present	
17	Mr. Yau, Chung Chee	Senior RAPT Administrator	Present	
18	Ms. Szeto, Wai Yiu	RAPT Administrator	Present	

Minutes

	Agenda item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	
2	Co-chairperson's report			



3	Treasurer's report	<p>1. Bank balance: 1.7 M (including 210K belonged to raffle sales) ** Arthur will check with the interest rate of fixed deposit and will put 500K for deposit</p> <p>2. Total budget costs 467K, now paid up 83K Funding request budget &amp; donation to RC: total 310K, now approved fund (used up) = 12K</p>		
4	Principal's report (presented by Ms. Natasha Williams)	<p>1. While Dr. Brown was in London recruiting staff, he had the opportunity to meet 15 RC alumni in town over a weekend dinner. It went well.</p> <p>2. A big thank you to those who participated in the knitting project to help save animals suffering from Australian wild fires.</p> <p>3. An advanced notice that the school will initiate a mentor program for Y6 students. More details to come.</p>		
5	Administrator report	<p>1. 2019 College Fair leftover raffle prizes There are 44 unclaimed prizes including 8 commodities and 36 coupons (27 will expire by June 2020)</p> <p>2. Cash refund for pre-ordered wristbands 25 students haven't got back the refund, amounting to HKD3320. We</p>		



		<p>have repeatedly called parents for the cash collection. Mehul suggested to ask respective class teachers to help expedite parents to collect the refund by 28th Feb 2020. Otherwise the uncollected cash will be treated as a donation to RAPT.</p> <p>3. All left-over material from the 2019 College Fair has been collected by Salvation Army on December 20, 2019.</p> <p>4. Application for EDB grants which cover the following has been approved:  a) PTA annual grant \$5,633  b) Subsidy for 2 Home-School Co-operation Activities \$10,000 each  The fund of \$25,633 has been transferred to ESF. We are still checking with ESF for switching it to us.</p> <p>5. Fair merchandize pre-ordered on line  A total amount of \$4,440 has been received via e-payment.</p> <p>6. Left-over water bottles of 94 pieces were sold to the school which will sell them at the stationery shop at the price same as ours (\$70 each). The amount incurred is \$5,734.</p>		
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	<p>Coffee Morning</p>	<p><u>17/1: Scouting</u></p> <p>Guest speaker: Group scout leader Anthony Chan</p> <p>Informative session with ppt presentation.</p> <p>Focus was on previous activities/visits/camps, how RC Scout differs from other local scouts.</p> <p>Emphasized on current difficulties, I.e. number of kids vs number of scout leaders. The message of needing more scout leaders is delivered. 15 parents attended, mainly Y1 but some higher grade parents. Many questions asked and answered.</p> <p><u>Next CM on 18/2 (postnote after meeting: postponed due to suspension of school)</u></p> <p>Topic on “Building a positive relationship with your child”</p> <p>Guest speaker: former RC students, now Behavioural Therapist &amp; Psychometrician</p> <p>Focus will be on tips for having open dialogues with children on various subjects.</p> <p>Also will share tools that’s hopefully be proactive support for parents if their children may have anxiety or depression.</p>		
6	<p>Funding Request</p>	<p><u>For request from the Sustainability Team</u></p> <p>Ms. Richter will invite secondary sustainability team to present at the next RAPT meeting, further elaborating their project.</p>		



		<p><u>for request from the Sai Kung Stray Friends</u></p> <p>RAPT agreed to support their transportation cost of \$3,600. (\$1,800 per bus for 24 ppl x 2 buses). Ms. Richter will pass on the information to corresponding teachers and students.</p>		
7	Activities Report			
8	AOB	<p>In AOB, Arthur and Carol listed out the objectives of EDB grants for members' reference to discuss switching the use of the granted fund originally for 2019 College Fair:</p> <ol style="list-style-type: none"> <li>1. Nurturing students' positive values and life style</li> <li>2. Organizing activities to produce the "Happy Kids' Charter" and parent education</li> <li>3. Assisting parents to support their children in learning</li> <li>4. Training parents to support the learning activities in schools</li> <li>5. Initiating information technology projects to enhance the involvement of parents in students' learning</li> <li>6. Organizing joint activities for parents, students and teachers</li> </ol>		