



Minutes of the Committee Meeting

Held at 6:30 pm on 12th June 2023

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Mr. Tanna, Mehul Girishbhai	Co-chair	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Secretary		AWA
5	Mr. Ng, Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Mah, Audrey Kwai Yee	Hon. Member		AWA
7	Ms. Chang, Shing Woon (Moonie)	Parent Member		AWA
8	Ms. Selarka, Karishma Viral	Parent Member	Present	
9	Ms. Wang, He (Irene)	Parent Member	Present	
10	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
11	Ms. Dhillon, Jacqueline Karen	Parent Member	Present	
12	Ms. Bannerji, Devina	Parent Member	Present	
13	Mr. Hollis, Anthony Craig	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wong, Sandy	RAPT Administrator	Present	

Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	1. Welcome BBQ will be held on 18 August on site	Jacqueline will be in charged	Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> 1. Currently approx. HKD1.5m in bank 2. After reconciliation payable for funding requests and receivable, there would be approx. HKD1.3m left for this year term 3. 30 June is the end of financial year and will go for auditing process 		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> 1. Y6 graduation ceremony is held on today, tomorrow and Wednesday. Y11 graduation on Thursday, 15 June, whereas leavers party will be on 16 June. 2. Gratitude to Irene, Mehul and Jerry for the leadership selection. Geoff is being the Head of Secondary and tomorrow will start the interview for the VP of Secondary. Primary Principal will be interviewing next week and invite any RAPT members join for the selection. 3. Select 1 topic for Andrew Fuller's talk from out of 10, to be held in the evening of 1st school week of 2023/24, fully organized by school and maybe invite other ESF schools. 	Majority picked "9. The System-how parents can help their child success at school"	Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> 1. The RAPT calendar for year 2023/24 2. AGM on 16 Oct, Fun Day on 2 Dec, JFD on 24 Apr, Coffee Morning and Uniform Sale will be held in every 2 months 		Mehul and Sandy

6	Activities report	1. Both of the Coffee Morning in the Library and Coffee Evening in PAC over 100 parents were very successful. Gratitude to the Librarian Team and Secondary Team.		Irene Wang
7	Funding Request	1. Funding request for Jie Jie Day amount HKD10k	Approved	Mehul Tanna and all
8	AOB	1. Jason Doucette would like to host the recognition coffee/tea for the 36 class parents.	All Agreed and the cost not exceed HKD3k	Mehul Tanna and all