



Minutes of the Committee Meeting

Held at 6:30 pm on 15<sup>th</sup> May 2023

**Committee**

| #  | Name                              | Position                 | Present | AWA |
|----|-----------------------------------|--------------------------|---------|-----|
| 1  | Dr. Brown Jr., Harry Thomas       | Ex-officio               | Present |     |
| 2  | Mr. Siu, Kwan Shing (Jerry)       | Co-chair                 | Present |     |
| 3  | Mr. Tanna, Mehul Girishbhai       | Co-chair                 | Present |     |
| 4  | Mr. Shum, Stephen Wan Hang        | Hon. Secretary           | Present |     |
| 5  | Mr. Ng, Chung Him Cedric          | Hon. Treasurer           | Present |     |
| 6  | Ms. Mah, Audrey Kwai Yee          | Hon. Member              |         | AWA |
| 7  | Ms. Chang, Shing Woon<br>(Moonie) | Parent Member            | Present |     |
| 8  | Ms. Selarka, Karishma Viral       | Parent Member            |         | AWA |
| 9  | Ms. Wang, He (Irene)              | Parent Member            | Present |     |
| 10 | Ms. Tsui, Wai Sze (Tracy)         | Parent Member            | Present |     |
| 11 | Ms. Dhillon, Jacqueline Karen     | Parent Member            |         | AWA |
| 12 | Ms. Bannerji, Devina              | Parent Member            |         | AWA |
| 13 | Mr. Hollis, Anthony Craig         | Parent Member            |         | AWA |
| 15 | Ms. Ventura, Concettina           | Teaching Staff<br>Member |         | AWA |
| 16 | Ms. Wong, Sandy                   | RAPT<br>Administrator    |         | AWA |

## Minutes

| # | Agenda Item                                 | Discussion  | Action/Decision | Responsible   |
|---|---|---|-----------------|---|
| 1 | Confirmation of Minutes of the last meeting | The minutes was confirmed.  | Confirmed       | ALL   |
| 2 | Co-chairperson's report                     | <ol style="list-style-type: none"> <li>1. Joyful Fruit Day and Second-hand Uniform Sale were all successful. We will have the last Coffee Morning soon.</li> <li>2. Gratitude to Tracy who helped to source the graduation bears.</li> </ol>  |                 | Mehul Tanna   |
| 3 | Treasurer's report                          | <ol style="list-style-type: none"> <li>1. The costs for the bears, Pun Choi and Joyful Fruit Day has been settled. There are still RAPT fees outstanding from some families.</li> <li>2. There will be around HKD1.6 million going to next year.</li> </ol>   |                 | Cedric Ng   |
| 4 | Principal's report                          | <ol style="list-style-type: none"> <li>1. The last day of the DP exam is coming up. Year 13 graduation is coming up the next Wednesday.</li> <li>2. Gratitude to Irene, Mehul and Jerry for the Head of Secondary interview. A community forum will be held after interviews and decisions by Selection Committee.</li> </ol>                         |                 | Dr. Harry Brown   |
| 5 | Administrator report                        | <ol style="list-style-type: none"> <li>1. Sandy is still working on outstanding RAPT fees. Some kids left the school.</li> </ol>  |                 | By Mehul on behalf of Sandy                             |
| 6 | Activities report                           | <ol style="list-style-type: none"> <li>1. There are two Coffee Mornings planned, one taking place in the library, and another on transition from PYP to MYP.</li> <li>2. There were two competitions for the Joyful Fruit Day. Results will be announced in the week.</li> <li>3. The last second hand uniform sale took place on 3-4 May.</li> </ol> |                 | <p>Irene Wang</p> <p>Tracy Tsui</p> <p>Moonie Chang</p> |
| 7 | Funding Request                             | <ol style="list-style-type: none"> <li>1. A request to increase the budget from HKD75,000 to HKD199,000 for padding was discussed and approved.</li> </ol>  | Approved        | Mehul Tanna and all                                     |

|   |     |   |   |  |
|---|-----|---|---|--|
|   |     | <p>2. Diversify requests a funding of HKD3800. The request was discussed. The activity would be funded, but the students would be advised to reconsider the recipient of the donation.</p> <p>3. The Beleza Team requested a funding of HKD3000 for designer reimbursement. RAPT waits for a more detailed funding request.</p> | <p>Approved</p><br><p>Pending Information</p> |  |
| 8 | AOB | 1. No AOB   |   |  |